



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF HOME INSPECTORS

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PUBLIC MEETING NOTICE:	BOARD OF HOME INSPECTORS
DATE AND TIME:	Tuesday, October 13, 2015 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, DE Cannon Building, Second-Floor Conference Room B
APPROVED:	November 17, 2015

MEMBERS PRESENT

Donald E. Pyle, Sr., Professional Member, Chair
Dennis Theoharis, Public Member, Vice Chair
Tim Harriger, Professional Member
Jay "Wes" Mast, Professional Member
Joyce Edwards, Public Member

MEMBERS ABSENT

None

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Meaghan Jerman, Administrative Specialist II

PUBLIC PRESENT

None

CALL TO ORDER

Mr. Pyle called the meeting to order at 9:01 a.m.

RULES AND REGULATIONS HEARING

The proposed regulation changes reiterate that a trainee home inspector must first obtain his/her trainee license prior to performing any supervised home inspections.

The hearing began at 9:01 a.m. Ms. Singh explained the purpose of the hearing and stated the proposed regulations were published in the September 1, 2015 issue of the Register of Regulations. Ms. Singh marked the affidavit of publication of the public hearing notice in the News Journal as Board Exhibit 1 and the affidavit of publication of the public hearing notice in the Delaware State News as Board Exhibit 2. Ms. Singh stated that since there were no members of the public present, no verbal testimony would be received. Ms. Singh confirmed with Ms. Jerman that no written comments were received by the Board office during the initial thirty day public comment period. Ms. Singh stated that the public comment period would remain open for an additional fifteen days and the Board would deliberate the proposed regulation changes at their November 17, 2015 meeting.

The hearing concluded at 9:03 a.m.

REVIEW AND APPROVAL OF MEETING MINUTES

The Board reviewed the meeting minutes from the June 9, 2015 meeting. Mr. Theoharis made a motion, seconded by Mr. Mast, to approve the minutes as written. The motion carried unanimously.

UNFINISHED BUSINESS

Final Denials

None

NEW BUSINESS

Review of Applications

Nicholas Stanisic, Home Inspector

The Board reviewed the licensure by reciprocity application of Nicholas Stanisic. After review, Mr. Mast made a motion, seconded by Mr. Theoharis, to grant licensure by reciprocity to Nicholas Stanisic. The motion carried unanimously.

Ratification of Issued Licenses

Peter J. Karach, Home Inspector Trainee

Glen Odor, Home Inspector

Otis G. Esham, Home Inspector

Peter J. Ciliberto, Home Inspector

Brandon J. Bobeck, Home Inspector Trainee

Mr. Pyle made a motion, seconded by Mr. Theoharis, to ratify the issued licenses of Peter Karach, Glen Odor, Otis Esham, Peter Ciliberto, and Brandon Bobeck. The motion carried unanimously.

Discussion of 2016 Meeting Dates

The Board discussed the 2016 meeting schedule and agreed that in 2016 they would like to meet bi-monthly beginning January 2016. The Board also agreed that they will meet next month as previously scheduled, but will not meet in December.

Audits Conducted for 2015 Renewal

The Board reviewed the audit documentation of those licensees who were randomly selected for audit and who had submitted the required documentation. The deadline to submit audit documentation is October 21, 2015. The remainder of the audits will be reviewed at the November meeting.

Correspondence

None

OTHER BUSINESS BEFORE THE BOARD (for discussion only)

None

PUBLIC COMMENT

None

NEXT MEETING

The next Board meeting will be at **9:00 a.m. on November 17, 2015 in Conference Room B** located on the second floor of the Cannon Building at 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business to discuss, Mr. Pyle made a motion, seconded by Ms. Edwards, to adjourn the meeting at 9:40 a.m. The motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Meaghan Jerman".

Meaghan Jerman
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.